

**HARBOR COURT OWNERS' ASSOCIATION
APPLICATION FOR ARCHITECTURAL CHANGE TO BUILDING EXTERIOR**

Requestor/Owner Name(s): _____

Request Date: _____

Application Fee is \$25 payable to HCHOA

Property Address: _____

Phone Numbers: _____

Email Addresses: _____

Description of proposed external improvements and/or architectural change:

ADDITIONAL INFORMATION:

Estimated Start Date: _____

Projected Completion Date: _____

☐

Portable Storage Container

☐

Debris & Waste Container

☐

Portable Toilets

☐

Other Equipment: _____

NOTIFY Property Manager of any changes.

Attach drawings and specifications, which are made a part hereof by this reference. The attached plan is drawn to scale and includes specifications showing the nature, kind, shape, height, materials, color and location of the proposed improvement as required in Article X of the CC&R's.

Requestor required to provide Architectural Change Request submitted to and all correspondence with Redwood Shores Owner Association where applicable.

Owner shall attach copies of all available plans and/or specification showing the nature, kind, shape, height, materials, and location to this request. All work shall be done in conformance with building codes and regulations and pursuant to all required permits. Owner shall be responsible for any damage to the exterior of the building or other property that may arise as a result of the above stated addition, change, or alteration, and shall be responsible for maintenance of same in conformance with the architectural requirements of the Association. Owner agrees to notify, as part of any offer or acceptance of sale, any future purchaser of the above stated home, that the responsibility stated herein is carried forward to the new Owner(s), and will obtain written agreement of same from new

Owner also, as part of any such offer or acceptance of sale. Owner agrees to obtain and produce copies of all City permits and other documents required hereby, to the Association. Owner recognizes that this addition, change or alteration may be effected only upon written approval of the Association Board of Directors/Architectural Committee and that said Board may require its removal, at the Owner's expense, should it become necessary for safety, maintenance of surrounding structures, or lack of compliance herewith by the above-named Owner, or subsequent Owner(s).

The above-named Owner agrees to indemnify and hold the Association, its Board of Directors, Architectural Committee, Members, employees and agents harmless of any liability, injury, damage or costs that may be incurred as a result of the above stated addition, change or alteration. It is also understood that upon notification of completion of the above stated addition, change or alteration, the Architectural Committee or Board will inspect the final results.

Applicant agrees and understands any expense incurred by the Association as a direct or indirect result of the approved project shall be the sole responsibility of the Applicant, including all maintenance, repair or replacement of the approved project items.

I/we understand that this application will be presented at the next regularly scheduled meeting by the Architectural Committee, along with their recommendations, and that I/we will be informed of the Committee's decision within forty-five (45) days of said meeting.

Requestor/Owner(s):

Signature: _____

Signature: _____

Dated: _____

CONTIGUOUS HOMEOWNERS:

(PLEASE PRINT)

Contiguous Homeowner

Neighbor: _____

Address: _____

Phone: _____

Signature: _____

Date: _____

Comments:

Contiguous Homeowner

Neighbor: _____

Address: _____

Phone: _____

Signature: _____

Date: _____

Comments:

Contiguous Homeowner

Neighbor: _____

Address: _____

Phone: _____

Signature: _____

Date: _____

Comments:

Contiguous Homeowner

Neighbor: _____

Address: _____

Phone: _____

Signature: _____

Date: _____

Comments:

NOTICE TO ALL CONTIGUOUS NEIGHBORS: YOU HAVE TEN (10) DAYS FROM THE DATE OF THIS REVIEW TO SUBMIT ANY PROTESTS REGARDING THIS PLAN (WHICH HAS NOT BEEN NOTED ABOVE) TO THE ARCHITECTURAL COMMITTEE. YOUR PROTEST MUST BE MAILED TO THE ARCHITECTURAL COMMITTEE, C/O CJM ASSOCIATION SERVICES, INC., P.O. BOX 190, PLEASANTON, CA 94566.